



Cadbury Hall + Kitchen (Also includes sole use of Lounge if Bar Facilities are booked)

	Commercial Fee	Standard Fee	Local Fee
Day	£140	£ 110	£ 100
Session	£ 80	£ 60	£ 50
Per hour	£ 25	£ 20	£ 15

Note: Bookings that take in more than one session will be charged one session rate plus any extra hours at the relevant hourly rate.

Children’s Parties in the Main Hall or Annex (up to 5 p.m.) - £35 for a morning (8am-1pm) or an afternoon session (1-5pm). The note above also applies.

The Annexe

	Commercial Fee	Standard Fee	Local Fee
Day	£100	£ 90	£ 75
Session	£ 50	£ 40	£ 30
Per hour	£ 20	£ 15	£ 12

The Lounge (+ Kitchen)

	Commercial Fee	Standard Fee	Local Fee
Day	£ 100	£ 90	£ 75
Session	£ 50	£ 40	£ 30
Per hour	£ 20	£ 15	£ 12

Special Events. We can provide an all-inclusive service for weddings etc: Price on Application.

Session Times: 1. Morning: 08.00-13.00 2. Afternoon: 13.00-18.00 3. Evening: 18.00-23.30

Notes:

- Where there is a requirement for the sale of alcohol, it has to be arranged on a case-by-case basis, and will incur a fee of **£10**. (Please see ‘Conditions of Hire - Alcohol’ and box below).
- Any Extension to our Alcohol Licence conditions requires a Temporary Event Notice from the SDC - **£21.00**.
- We hold provisional bookings for 14 days. We need a deposit to confirm a booking, and hold it after 14 days, except Special Events where it’s by agreement.
- Preparation and Clearing up times (only if available):** For a hire of a session or longer – 1 hour free before and after. For shorter periods– 30 minutes free before and after. Any extra time is charged at the hourly rate.
- Round banquet tables - Hire and set up - **£10.00 per table**.
- Tablecloths and napkins for banquet tables - Hire and set up - **£17.50 per table**.
- Hire of 10 banquet tables and linen - **£250.00**.
- FCA to set up and put away rectangular tables and chairs - **£25.00**.
- Hire of rectangular tablecloths - **£15.00**.
- “Local” means “based in Frampton on Severn and the neighbourhood, or a Registered Charity.

Insurance. FCA only carries Public Liability insurance in respect of its own property, but accepts no other liability whatsoever. FCA insurance **does not cover hirer’s** property or the hirer’s public liability.

“Security” Deposit.

In addition to all the fees listed above, a ‘returnable deposit of **£75**’ is required to cover possible damage to the fabric or contents of the Cadbury Hall building and/or additional cleaning costs incurred if we find that the Hall has not been left in a ‘usable state’ for subsequent hirers, or rubbish (including nappies) left anywhere.

There is a charge of £20 if the chairs and tables are not put away in the store room as per the guide.

Please ensure that all rubbish is placed in the bins at side of hall, and, if you use contract caterers, that they take all their rubbish away off site, and do not use the bins. See “Conditions of Hire” for further details.

Sale of Alcohol:

The sale of alcohol is governed by the 2003 Licensing Act, and **NO ALCOHOL** can be sold without an appropriate licence being in place.

Please note that **no alcohol, other than that purchased directly at the bar**, may be consumed anywhere in the Cadbury Hall without prior arrangement and the payment of corkage.

There is a £10 fee for the use of the bar to cover our licensing costs.